

# INTERFRATERNITY COUNCIL

## CONSTITUTION

Truman State University  
effective 2 May 2019

### Article I: Name, Location, Purpose, Mission Statement

#### 1. Name

- 1.1. The name of this organization shall be the Interfraternity Council of Truman State University or IFC.

#### 2. Location

- 2.1. This organization shall be located on the campus of Truman State University.

#### 3. Purpose

- 3.1. The Interfraternity Council shall have the power to enforce this constitution for the direction and control of interfraternity relationships, rushing, associating/pledging, scholarship, fraternity membership, expansion and all other matters of interfraternity significance.

#### 4. Mission Statement

- 4.1. The Interfraternity Council of Truman State University is committed to the continual betterment of the Greek community. To this end, the Interfraternity Council of Truman State University strives to:
  - 4.1.1. Represent the views of the Greek community in the formulation of policy through representation on the Interfraternity Council
  - 4.1.2. Develop and maintain the integrity of the Greek community through public accountability and the use of self-governance
  - 4.1.3. Facilitate communication and mutual understanding between the Greek community, faculty, staff, and administration
  - 4.1.4. Uphold a distinguished standard of excellence for the Greek community in all aspects of life
  - 4.1.5. Maintain a vision for the future of the Greek community and to actively participate in the growth of the Greek community on this campus

Through the mission, the Interfraternity Council seeks to uphold the values and ideals of the Greek community both now and in the future.

## Article II: Membership

### 1. Membership

- 1.1. Membership in the Interfraternity Council shall be encouraged of all national social fraternities, service/social fraternities, professional/social fraternities, and all such colonies at Truman State University who have been granted either temporary or permanent charter status.
- 1.2. Member organizations whose charter is suspended or revoked by the University will likewise have their IFC membership automatically suspended or revoked. Former members whose University charter is reinstated following suspension by the University and who are not serving sanctions imposed by the IFC, will automatically be reinstated as IFC members. Members who also served a suspension or other sanctions imposed by the IFC during the suspension period may be readmitted to IFC membership only on a majority vote of the council. Members whose University charter and IFC membership is revoked may be readmitted by majority vote of the general council. Such vote may follow restoration of the University charter, or may be contingent upon restoration of the University charter. Restoration of membership may include a probationary period with appropriate conditions.
- 1.3. Council membership is a requirement for University recognition of Greek social fraternities. If a fraternity resigns from the Council, the Secretary will notify the Dean of Student Affairs that University recognition should be withdrawn.

### 2. Membership in Fraternities

- 2.1. Any individual designated as an active/initiated member by a fraternity's national organization and enrolled as a student at Truman State University shall be regarded by the Interfraternity Council as an active member of that fraternity.
- 2.2. Any man who accepts an invitation to association or pledgship of a member fraternity shall be considered an associate member of the fraternity and be subject to the regulations of the fraternity and the Interfraternity Council.
- 2.3. Any man who is not a student of Truman State University may accept the invitation of a member fraternity to honorary membership. An honorary member is subject to the regulation and privileges granted to him by that fraternity.

## Article III: Meetings

### 1. Rules of Order

- 1.1. Robert's Rule of Order shall govern all matters of procedure not specifically covered by the constitution of the Interfraternity Council.

### 2. Quorum

- 2.1. A quorum shall exist when two-thirds of all voting member fraternities are represented, and a body so constituted may enact any ruling for the council and may transact business which may properly come before the Interfraternity Council.

### 3. Absence from general meetings

- 3.1. Any fraternity with a total of four (4) absences between their representatives during any calendar year will be considered delinquent and upon the fourth absence will have voting privileges revoked for the remainder of the year.
- 3.2. Upon the fifth absence, the executive council will notify the Dean of Student Affairs that the fraternity is not actively participating in IFC.

- 3.3. An officer of the Interfraternity Council shall be considered for impeachment upon his second unexcused absence. Upon a third absence either excused or unexcused, an officer shall be considered for impeachment.
- 3.4. Three (3) late arrivals to meetings shall constitute as one (1) absence and shall apply to the voting privilege as detailed in Section 3.1.

#### 4. Special meetings

- 4.1. Special meetings may be held at any time at the call of one-fourth of the member fraternities or at the request of the Interfraternity Council advisor.
- 4.2. Notice of the special meeting must be made at least 48 hours prior to the meeting time. Notice to the member fraternities shall be considered sufficient when IFC representative or an officer of that fraternity has been notified.
- 4.3. Special meetings may be held during the period of time in which the academic school year is not in session. Member fraternities are not required to attend said meetings. Notice of the occurrence of the special meeting shall be communicated to member fraternities.

### Article IV: Organization

1. The legislative branch shall be known as the general council. Each fraternity shall be represented on the Interfraternity Council by its president. The officers of the Interfraternity Council shall constitute the executive council.

### Article V: Representation

#### 1. Representation on the Interfraternity Council

- 1.1. Each fraternity shall be represented a general council meetings by its president. Fraternities may have additional representatives at general council meetings. Such additional representatives may participate in discussions, but only the president or, in his absence, a member of the fraternity's executive board, may vote.
- 1.2. When a president is unable to attend, a member of the chapter's executive board will attend in his place.

#### 2. Voting

- 2.1. Each fraternity shall have one (1) vote.
- 2.2. All voting on motions pertaining to the status of new fraternities seeking campus and Interfraternity Council recognition shall be conducted during an open meeting. Voting shall be conducted by a chapter roll call vote.
- 2.3. All voting on motions regarding risk-management policies shall be opened and taken by a chapter roll call vote.
- 2.4. At the request of any member organization, a secret ballot, as opposed to a roll call vote, shall be used.
- 2.5. Member organizations must have a representative present to vote (no absentee or proxy voting).
- 2.6. In the event of a tie vote, the president of the Interfraternity Council may vote to break the tie. Members of the executive board are not otherwise entitled to vote.

## Article VI: Amending the Constitution

1. The constitution shall be amendable by a two-thirds vote of the council.
2. A proposed amendment must be submitted in written form (paper or electronic) at a meeting at least one (1) week before a vote is taken. One (1) copy shall be given to each member fraternity at the time of the presentation of the amendment to the constitution.

## Article VII: Officers of the Interfraternity Council

### 1. Officers of the Interfraternity Council

- 1.1. The officers of the Interfraternity Council shall consist of the President, Executive Vice President, Vice President of Recruitment, Vice President of Service and Philanthropy, Vice President of Public Relations, and Vice President of Internal Operations.
- 1.2. The officers shall be elected annually by the Interfraternity Council.
- 1.3. All officers must be members of a voting fraternity on the Interfraternity Council during the semester prior to election.
- 1.4. All officers must have attended at least two Interfraternity Council meetings in the semester in which they are elected.
- 1.5. All officers must have and maintain a cumulative GPA of 2.5.

## Article VIII: Officer Responsibility

### 1. President

- 1.1. The president shall be the chief executive officer of the Interfraternity Council.
- 1.2. The president shall preside over all meetings and be the official representative of the Interfraternity Council unless another member of the council is appointed by the president.
- 1.3. The president shall meet individually with chapter presidents as needed to discuss programming and other issues.

### 2. Executive Vice President

- 2.1. The executive vice president shall be the second ranking officer of the Interfraternity Council
- 2.2. He shall coordinate the activities of all committees, both standing and temporary, and assign the chairmen of temporary committees.
- 2.3. He shall be responsible for developing and executing at least one (1) risk management program each semester.
- 2.4. He shall be responsible for reviewing insurance policies, fire inspections, along with any other pertinent policies with the IFC Advisor and Director of Greek affairs.
- 2.5. He shall be responsible for coordinating at least one (1) educational program for the new individual members of the Greek community.
- 2.6. He shall preside over Interfraternity Council meetings in the event of the president's absence.

- 2.7. He shall coordinate with other organizations or entities to improve risk management of student activities

### 3. Vice President of Recruitment

- 3.1. The vice president of recruitment shall be the third ranking officer in the Interfraternity Council.
- 3.2. He shall coordinate all recruitment and rush related activities of the Interfraternity council.

### 4. Vice President of Service and Philanthropy

- 4.1 The service chair shall be the fourth ranking officer in the Interfraternity Council.
- 4.2 He shall be responsible for tracking and communicating all philanthropic opportunities to the Greek Community.
- 4.3 He shall be responsible for developing and maintaining a system to track all fraternities' philanthropy/service projects and will compile a report of total hours served and money raised.
- 4.4 He shall hold a philanthropy/service roundtable once a semester with the fraternities' service chairs to discuss philanthropy and service initiatives in the Greek community.
- 4.5 He shall organize at least one philanthropy and/or service event per year for the Interfraternal Council to participate in.
- 4.6 He shall work with different University and community organizations to introduce new service opportunities to the member chapters.

### 5. Vice President of Public Relations

- 5.1 The vice president of public relations shall be the fifth ranking officer in the Interfraternity Council.
- 5.2 He shall be responsible for maintaining a positive public image for the council.
- 5.3 He shall be responsible for maintaining the council website and Interfraternity Council calendar.
- 5.4 He shall be responsible for media relations, production of posters, brochures, internet-accessible information, and other methods by which the council seeks to disseminate information.
- 5.5 He shall plan at least one public relations event or activity each semester.

### 6. Vice President of Internal Operations

- 6.1 The internal operator shall be the sixth ranking officer in the Interfraternity Council.
- 6.2 He shall be responsible for recording and distributing the minutes from the Interfraternity Council meetings.
- 6.3 He shall maintain all records of the Interfraternity Council. He is also responsible for seeing that meetings are run according to parliamentary procedure.
- 6.4 He shall be responsible for the creation and maintenance of the Interfraternity Council handbooks and officer handbooks (i.e. Constitution copies, minutes, etc.).

- 6.5 He shall maintain contact lists for chapter presidents, recruitment chairs, and other officers or representatives as required.
- 6.6 He shall be responsible for the collection of dues, fines, and other receivables, disbursing funds, and properly recording all transactions which pertain to the Interfraternity Council.
- 6.7 Prior to the end of each semester, the internal operator shall present a working budget for the next academic semester to be voted on by the general council. A majority vote by the council is required to approve the working budget.
- 6.8 The internal operator will set dues and the due date for payment based on the current balance and approved budget. A majority of the general council must vote to approve the dues.
- 6.9 Upon receiving payment from any chapter, the internal operator shall complete a two-part receipt. The internal operator shall keep the first copy for internal records and give the second to the chapter making the payment.
- 6.10 The internal operator shall keep the "Dues Status" information up-to-date at all times. He must present it readily at meetings of the Executive Committee upon request and ensure that all chapters are informed of their debts at all times.
- 6.11 The internal operator shall maintain copies of all bank statements, receipts, budgets, check ledgers, and any other pertinent financial records.

## 7. All Officers

- 7.1 All officers of the executive board will meet as needed to create programming and coordinate their activities.
- 7.2 All officers will create and maintain a transition guide to be passed to their successors.

## Article IX: Election of Officers

### 1. Nominations

- 1.1. Nominations for the Interfraternity Council officers shall be made at a general council meeting at least one week prior to the election.
- 1.2. All nominees for an Interfraternity Council office must have a cumulative GPA of 2.5 or higher to be eligible for election.

### 2. Elections

- 2.1. Elections of the officers will be held prior to the end of fall semester. Elected officers will take office at the first meeting of the general council in the spring semester.
- 2.2. A majority vote is required for election to each office. The president of the Interfraternity Council may vote to resolve ties.
- 2.3. The ballots are to be secret and counted by the president and the Interfraternity Council advisor prior to the end of the meeting during which the ballots are cast.

### 3. Restrictions on candidates

No person may hold more than one (1) office at any given time. Presidents of member fraternities may not hold elected office unless their terms of office will not overlap by more than 60 days.

### 4. Special elections

In the event an office is vacant, nominations will be taken from the Interfraternity Council and voted on in the same manner as a normal election as soon as is convenient and the officer elected will assume office until the next regular election.

## Article X: Committees

### 1. Ad-hoc Committees

- 1.1 An ad-hoc committee may be formed by the president or by a majority vote of the general council at any time.
- 1.2 Ad-hoc committees may be composed of council representatives, other members of the council's chapters, or a combination thereof.

### 2. Attendance

- 2.1 Attendance at all committee meetings is mandatory for the committee members. Committee chairs may excuse representatives for good cause.
- 2.2 Any absence from an announced committee meeting counts against a chapter as if that chapter's representative had missed a general council meeting of the Interfraternity Council.

### 3. Conducting Business at Committee Meetings

- 3.1 It is the chairman's responsibility to present an agenda for the committee prior to the meeting.
- 3.2 Only those members assigned to the committee may vote.

### 4. Voting in Committee

- 4.1 Each committee member shall have one vote in committee, and the chairman may not vote unless there is a tie.
- 4.2 All voting shall be by hand unless the chairman chooses otherwise.

## Article XI: Advisors

### 1. Interfraternity Council advisors

- 1.1. The advisor(s) of the Interfraternity Council shall be a faculty or staff member of the University.
- 1.2. The advisor(s) shall be approved by a simple majority of the member fraternities and by the Dean of Student Affairs.
- 1.3. A faculty advisor cannot reserve rooms under a student organization's name for activities/events that are not related to the group he/she advises.

## Article XII: Removal of Officers

### 1. Impeachment of officers

- 1.1. Any officer of the Interfraternity Council shall be considered for impeachment at the written request of two-thirds of all voting members of the Interfraternity Council.

- 1.2. At the next general business meeting, a roll call vote shall be taken to consider the impeachment. It shall require a three-fourths vote to impeach an officer.

## 2. Impeachment of an advisor

- 2.1. An advisor may be considered for impeachment at the written request of two-thirds (2/3) of the voting member chapters of the Interfraternity Council.
- 2.2. At the next general business meeting, a roll call vote shall be taken to consider the impeachment. It shall require a three-fourths vote to remove an advisor.

## Article XIV: Activation

### 1. Time of activation

- 1.1. The time of activation shall be established by the association/pledged organization.

### 2. Notification

- 2.1. All new members must immediately be placed on fraternity's membership roster

## Article XV: Rush

### 1. Dates

- 1.1. Dates for fall and spring formal rush shall be selected by the vice president of recruitment and approved by the general council.

### 2. Students considered for rush

- 2.1. Students on academic probation shall not be considered for fraternity association/pledgeship.

### 3. Rules and regulations

- 3.1. All rules and regulations regarding rush and recruiting shall be followed as stated in Appendix III.

## Article XVI: Chapter Standings

### 1. Academics

- 1.1. Every associate/pledge grade point average of every member fraternity must be above a 2.3 cumulative or a standard set by the fraternity's national policies, whichever is higher. If an associate/pledge member of that fraternity has a GPA lower than 2.3, a letter will be sent from the Interfraternity Council to that fraternity's national headquarters explaining the situation.
- 1.2. Each member fraternity must maintain a collective GPA at or above 2.5 for each semester in order to remain in good standing with the Interfraternity Council. If any member fraternity falls below this standard for a given semester, the fraternity will be on academic probation for one (1) semester to achieve a collective GPA of above 2.5. If after this probationary period, the fraternity's collective GPA is not above 2.5, the fraternity's voting privileges on Interfraternity Council will be revoked until the standard is achieved. Any fraternity placed on academic probation will be prohibited from pledging any student with less than fifteen (15) college credit hours or lower than a 2.5 cumulative GPA.

## Article XVII: Risk Management

### 1. Policy

The provisions of the risk management policy in Appendix I shall apply to all member fraternities.

### 2. Fire Inspections

- 2.1. Chapter houses shall be inspected every year by October 15.
- 2.2. Each fraternity shall provide the Executive vice president with the Inspection Report. Fraternities that do not pass an inspection will be re-inspected within 60 days and submit the report until they pass.
- 2.3. If a fraternity does not submit a report indicating that they have passed the inspection or made progress in at least one area towards passing, the executive council may vote to notify the Center for Student Involvement, the fraternity's national headquarters, and/or refer the matter to the IFC Judicial Board.

## Article XVIII: Judicial Board

### Statement of Purpose

The Truman State University Interfraternity Council Judicial Board, (hereinafter Judicial Board or board), is established to acknowledge and strengthen the contributions of the fraternities at Truman State. Its purpose is to assist the Greek Community to maintain accountability of its members to the standards of Student Code of Conduct and the Interfraternity Council Constitution.

#### 1. Jurisdiction of the Judicial Board

- 1.1 The Judicial Board, shall have jurisdiction in all cases arising under the Interfraternity Council Constitution. The Judicial Board shall not have jurisdiction over complaints brought against individual students. A Judicial Board hearing is not required for the Interfraternity Council executive council to dispense administrative sanctions not including loss of voting privileges except as provided in Article XIX. However, such sanctions may be appealed to the Judicial Board.

#### 2. Composition of the Judicial Board

- 2.1 The Judicial Board will be composed of the Interfraternity Council Executive vice president, the Interfraternity Council Advisor and the president of each chapter on the Interfraternity Council except the respondent.
- 2.2 Chapter whose presidents are unavailable may be represented by another member of the chapter executive board.
- 2.3 The board chairman will excuse any representative who is an accuser, whose chapter is a victim, or whose impartiality might reasonably be questioned.
- 2.4 The Executive vice president will serve as the chairman of the Judicial Board except when he is a member of the respondent organization or the advisor determines that he should be recused because his impartiality might be questioned. The President of the Interfraternity Council will act as the chairman in the absence of the Executive vice president.

#### 3. Procedures of the Judicial Board

- 3.1 An individual or organization may make a complaint against a member organization by submitting a written and signed explanation to any member of the executive council within 15 school days of becoming aware of the basis for the complaint.
- 3.2 The Interfraternity Council executive council will meet and determine if the allegations are timely and warrant consideration by a judicial board.
- 3.3 The Judicial Board Chairman will inform the respondent chapter in writing of the date, time and place for their hearing and provide the chapter with a copy of the allegations, any documents expected to be considered by the board, and a list of witnesses to be called by the board. "In writing" shall include email.
- 3.4 The accused chapter may bring five (5) representatives that may include associate members, members and advisors.

- 3.5 If a chapter fails to appear without reason, as determined by the Chairman, the case will be heard in absentia.
- 3.6 All evidence will be admissible as determined by the Chairman.
- 3.7 The chairman, board members, and representatives of the respondent may consult with the IFC advisor at any time before, during, or after the hearing.
- 3.8 To conduct a hearing, at least 50% of the eligible chapters must have voting representatives present.

#### 4. Order of Hearing

- 4.1 The Chair will provide copies of the allegations to each voting member.
- 4.2 The respondent chapter will be informed that:
  - 4.2.1 It need not provide testimony or other evidence.
  - 4.2.2 A chapter representative will not be compelled to testify against his chapter.
  - 4.2.3 A chapter may be assisted in its case by its advisor, however, if present the advisor may not address the Judicial Board.
  - 4.2.4 The hearing is not adversarial and there is no burden of proof.
- 4.3 Evidence in support of the charge, presented in the presence of the respondent's representative(s).
- 4.4 Evidence on behalf of the respondent chapter, presented by the chapter.
- 4.5 Members of the Judicial Board, including the chairman, and representatives of the respondent (not including its advisor) may question witnesses. The chairman will determine the order of questioning.
- 4.6 Deliberation by the Judicial Board. Only the voting members, chairman, and advisor will be present during deliberations. A decision is made, in accordance with Section 5, when a majority of the Judicial Board representatives agree that the weight of the evidence supports a conclusion regarding the allegation and an appropriate sanction. The Chairman shall only vote in the event of a tie.
- 4.7 Written notification of the decision will be provided to the respondent by the Chairman within two (2) days of the decision.

#### 5. Decisions of the Judicial Board

- 5.1 The Judicial Board shall reach one or more of the following decisions:
  - 5.1.1 Not Responsible.

- 5.1.2 Responsible
  - with sanctions
  - without sanctions

5.1.3 Referral to another office or organization.

- 5.2 Decisions will be signed by the Interfraternity Council Advisor and the Judicial Board Chairman. If provided by email, the decision will note that the chairman and advisor both certify that the decision has been accurately recorded.

## 6. Order of Hearing an Appeal of Administrative Sanctions

- 6.1 Evidence explaining the sanctions provided by the Interfraternity Council President.
- 6.2 Evidence on behalf of the sanctioned chapter.
- 6.3 Questioning will be in accordance with paragraph 4.5.
- 6.4 Deliberation by the Judicial Board. A decision is made in accordance with Section 7, when a majority of the Judicial Board representatives agree. A tie vote results in denial of the appeal.
- 6.5 Notice of the decision as in paragraph 4.7.

## 7. Decisions on Appeal of Sanctions

- 7.1 The Judicial Board shall reach one of the following decisions:
  - 7.1.1 Eliminate sanctions.
  - 7.1.2 Maintain sanctions
    - with changes.
    - without changes.

## 8. Appealing a Decision of the Judicial Board

- 8.1 Appeals may be made to the Director of Greek Life (hereinafter "Director"), who may seek the advice of the Greek Advisory Board.
- 8.2 Appeals will be filed within two weeks of the respondent's receipt of the decision of the Judicial Board. The Director may specify the manner and format for the appeal. Upon notice that the Director has accepted an appeal, the Chairman of the Interfraternity Council Judicial Board will provide the Director a copy of the notice provided in accordance with paragraph 3.3, a brief summary of the evidence considered by the board, and a copy of the board's decision.
- 8.3 Appellants may seek review of procedural irregularities, appropriateness of sanctions, and fundamental fairness. The Director will not reconsider factual findings of responsibility made by the IFC Judicial Board. The Director will give deference to the decisions of the board, and grant relief only if the board has failed to follow these rules or otherwise failed to accord fundamental fairness;

or if the board has imposed a sanction which it lacks authority to impose, which is unjustly inconsistent with sanctions imposed by IFC or the University for the same or similar violations, or so severe as to be arbitrary and irrational for the violation under any circumstances.

- 8.3 The Director may reduce sanctions imposed by the IFC Judicial Board, or substitute sanctions of similar severity, but may not increase the sanction. If the Director finds that the board has failed to follow these rules or otherwise failed to accord fundamental fairness, or that the board has imposed a sanction which it lacks authority to impose, the decision may be set aside and the case returned to the IFC executive council, which may direct a new hearing on the allegation, the sanction, or both as required.

## 9. Sanctions

The Interfraternity Council Judicial Board may impose one or more of the following sanctions. The Judicial Board shall take into account the seriousness of the offense; the effect of the conduct on any victim(s), Truman State University, and the Greek community; the attitude of the chapter; relevant prior misconduct of the chapter; and the chapter's own sanctions against individual members. Previous misconduct may be considered during sanctioning but not in determination of responsibility.

- 9.1 **Restitution or Reimbursement.** Such may take the form of payment or service to compensate for damages.
- 9.2 **Warning or Censure.** An admonition to the chapter indicating that a continuation of conduct violations may be cause for more severe disciplinary action.
- 9.3 **Fine.** A monetary fine set by the Judicial Board, paid to the Interfraternity Council or other organization.
- 9.4 **Community Service.** The Judicial Board will determine the number of hours required and may determine where the service will be conducted.
- 9.5 **Contact National Headquarters.** Written contact made with a chapter's National Headquarters indicating the allegations, evidence, decision, and sanctions against a chapter.
- 9.6 **Suspension from the Interfraternity Council.** The Judicial Board may suspend a chapter for a definite period, not to exceed two (2) semesters, from Interfraternity Council privileges not limited to: meeting attendance, voting, holding office, and participation in sponsored events.
- 9.7 **Restricted Social Events.** The Judicial Board may suspend a chapter's social activities for a definite period of time not to exceed two (2) semesters. The Judicial Board will outline the specific restrictions this includes. Restrictions on social activities may include participation in Homecoming, Greek Week, and Intramurals.
- 9.8 **Educational Programming.** The chapter may be required to attend, sponsor, or present an educational program on a specified topic to a specified audience.
- 9.9 **Probation.** The Judicial Board may give probation for a definite period of time, not to exceed two (2) semesters, during which the chapter must adhere to certain outlined conditions. Predetermined consequences for failure may be included.
- 9.10 **Other.** Other sanctions imposed alone or in addition to other sanctions.

## Article XIX: Fines

### 1. Fines

- 1.1. A fine set by the executive council may be assessed to any fraternity failing to meet any established financial obligations with the Interfraternity Council or its Judicial Board.
  - 1.1.1 Established financial obligations are: dues, payments for goods ordered through IFC, or any other fine outlined in the constitution or established by the council.
- 1.2. If established financial obligations or fines assessed for failure to pay them are not paid within a reasonable time, the executive council may suspend the member's voting privileges or impose other appropriate sanctions until such obligations and fines are paid.

## Appendix I: Risk Management Policy

### Alcohol and Drugs

1. The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, city and University.
2. No alcoholic beverages may be purchased through or with chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or common source(s) of alcoholic beverage, for example, kegs or cases, is prohibited.
3. OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, are prohibited. Any event with alcohol present that can or will be associated with an entity of a fraternity should require a guest list prepared 24(twenty-four) hours in advance of the event
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal drinking age).
5. The possession, sale or use of any ILLEGAL DRUGS or CONTROLLED SUBSTANCES while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly prohibited.
6. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This does not include any event held in, at or on the property of a tavern as defined above for purposes of fundraising, as approved by the Interfraternity Council. However, a chapter may rent or

use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.

7. No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups or organizations.
8. All recruitment or rush activities associated with any chapter will be non-alcoholic.
9. No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in "drinking games." The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, "beer pong," "century club," "dares" or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.
10. No alcohol shall be present at any pledge/associate member/new member/novice program, activity or ritual of the chapter. This includes but is not limited to activities associated with "bid night," "big brother – little brother" events or activities, "family" events or activities and initiation.
11. Chapters will comply with the additional risk management procedures agreed to with the Panhellenic Council and approved by the Interfraternity Council. Copies of approved procedures will be provided to each chapter by the Executive Vice President.
12. At every chapter social event with alcohol present, a guest check-in system shall be utilized. All guests arriving at the fraternity event shall be checked in. Records of this check-in will be saved by the chapter for at least 3 years to present in the event they are requested by the Interfraternity Council or University.

## HAZING

No chapter, colony, student or alumnus shall conduct or condone hazing activities. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as:

"Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."

The Interfraternity Council fully understands and will abide by the anti-hazing policy as set forth in the Student Conduct Code of Truman State University 8.050.2. Expectations for Student Organization Conduct Section 14: Abusive affiliation.

Any allegation of hazing will be reported to the University for investigation. All involved parties (accuser, chapters, IFC, etc) will be compliant with any and all proceedings of this investigation.

## CONSPICUOUS APPAREL

The mandatory carrying of pledge books, paddles, buckets, bricks, or other, material forms of identification, and the wearing of pledge apparel which is conspicuous and not normally in good taste is prohibited.

## SEXUAL ABUSE AND HARASSMENT

The Interfraternity Council and its member organizations will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions, activities or events, whether on chapter premises or an off-site location which are demeaning to women or men, including but not limited to verbal harassment, sexual assault by individuals or members acting together. The employment or use of strippers, exotic dancers or similar, whether professional or amateur, at a fraternity event as defined in this policy is prohibited.

## FIRE, HEALTH AND SAFETY

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapters should post by common phones and in other locations emergency numbers for fire, police and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
3. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
4. The possession and/or use of firearms or explosive or incendiary devices of any kind within the confines and premises of the chapter house is prohibited.
5. Candles should not be used in chapter houses or individual rooms except under controlled circumstances such as initiation.

## Financial

All fraternity chapters shall pay dues to the Interfraternity Council treasurer (other position) by the deadline set by this officer. Failure to make payment by this date, unless granted an extension by the Office, will result in disciplinary action deemed appropriate by the Interfraternity Council Executive Board

## EDUCATION

Each fraternity shall annually instruct its members and alumni in the Risk Management Policy of the Truman State Interfraternity Council. Additionally, a copy of the Risk Management Policy and a copy of the policy shall be available on the fraternity website.

When the University sanctions a chapter for violations of the Student Conduct Code, the IFC Advisor will be provided with a copy of the decision letter and the chapter president will inform the Council of the violation(s) and the sanction(s) imposed. The chapter president will be asked to explain the violation and offer advice to the Council of lessons learned and corrective actions taken.

## Appendix II: Expansion Policy

### Getting started

Any organization wishing to be recognized as a social or social-professional fraternity at Truman State University must be approved by a majority vote of the Interfraternity Council.

All organizations wishing to obtain IFC approval for expansion will be asked to make a formal presentation to an ad hoc expansion committee. The committee shall consist of the Interfraternity Council president,

Interfraternity Council executive vice president, Interfraternity Council advisor(s) and three (3) at-large representatives who will be appointed by the IFC president. This committee will evaluate organizations wishing to be considered for expansion and make recommendations to the Interfraternity Council for its approval, giving due regard to the standards of the North American Interfraternity Conference regarding expansion.

### Seeking national recognition

Upon approving an interest group and approving the need or desire for expansion by majority vote, a search for a national or international group shall proceed. The interest group may petition to sponsor an organization's presentation to campus. The Interfraternity Council may invite national/international fraternities to campus for presentations.

### Colony status

Upon receiving interest group status, the organization will be given a maximum of six (6) months to achieve colony status. If the organization is unable to meet colony requirements within this time, it will forfeit Interfraternity Council recognition. There will be no minimum time period for achieving colony status. To achieve colony status, the organization must meet the following requirements:

1. Meet the GPA requirements of Article XVI for chapters not on academic probation. First semester freshman will not be included in this GPA calculation.
2. Meet all the requirements to become a chartered campus organization.
3. Meet all requirements for colony status established by the fraternity's national standards.

### Chapter status

After all the requirements of the organization's national fraternity have been met, chapter status shall be subject to a final Interfraternity Council majority vote giving due regard to the standards of the North American Interfraternity Conference regarding expansion.

## Appendix III: IFC Rush Regulations

1. Chapters with fewer than fifty (50) members (including actives and associates or new members) may engage in open rush from the day following bid signing day in each semester until the last day of final exams for that semester. Bids may not be given or accepted outside of that period except in accordance with the rules for formal rush. Members will abide by the rules for formal rush during that period, regardless of whether they participate in either formal or open rush.
2. Dates for formal rush will be set by the vice president for recruitment and approved by a majority vote of the members of the general council. Rush will begin at the time set for the rush assembly. Rush will end at the end of the period for bid signing.
  - 2.1. All rushees, regardless of age or class, are expected to attend the rush assembly to learn about member organizations. Rushees that pre-register for rush but fail to attend the rush assembly may contact the Vice President of Recruitment to request a late registration. Any exemptions to rush requirements (e.g. attending an assembly, obtaining all signatures, etc.) will be at the discretion of the Vice President of Recruitment.
    - 2.1.1. The Vice President of recruitment may require rushees to present evidence of compliance with the procedure for learning about organizations before they are allowed to sign a bid.
  - 2.2 A makeup rush assembly may be held at a time and date determined by the Vice President of Recruitment. All members must be represented so that rushees may learn about each organization.

- 2.3 A registration fee may be charged for formal rush, at the recommendation of the Vice President of Recruitment and with approval of the executive council and the IFC general body.
3. Setup for the rush assembly
  - 3.1. Potential rushees may pre-register with IFC prior to the rush assembly or at the assembly itself.
  - 3.2. The vice president of recruitment and any other speakers invited by him will speak at the rush assembly.
  - 3.3. The vice president of recruitment will specify the time to be given to each fraternity to promote their organization at the rush assembly.
  - 3.4. Rushees will then have an opportunity to meet the individual fraternities.
    - 3.4.1. Rushees are required to visit each fraternity present at the assembly and obtain such record of the visits as shall be specified by the Vice President for Recruitment.
    - 3.4.2. Each fraternity may be limited to a specified number of members in their rush area depending on the type of the venue being used and as stipulated by the Vice President of Recruitment prior to the start of rush.
4. All posters and/or PR materials during rush must follow campus posting regulations.
5. At no time during rush shall any fraternity deviate from the dry rush policy by participating in or sponsoring a wet social event that includes rushees. The spirit of this rule is that everyone attending rush events, whether actives, rushees, or guests, should be sober and that alcohol will not be associated with recruiting. To comply with the spirit of the rule, fraternity members will not drink with rushees during rush regardless of the setting or number of members or rushees involved.
6. No members will be allowed to participate in the act of "dirty rushing." Dirty rushing is defined as making negative comments about another fraternity to a rushee or potential rushee. Fraternity members will not request or suggest that non-members make such comments. Fraternities will be responsible for any dirty rushing by their members. Sanctions will not normally be imposed on chapters that take immediate corrective action upon becoming aware of a violation by one of their members. To comply with the spirit of the rule, members should refrain from talking to rushees or potential rushers about other fraternities, even if the information is not viewed as negative by the member. If rushees or potential rushees ask about other fraternities, members should suggest that they contact members of that fraternity for information.
7. The Interfraternity Council supports Unanimous Agreement X of the National Panhellenic Council. Members will not solicit, accept, or allow participation by Panhellenic members in recruitment efforts for an individual fraternity. Panhellenic women may generally support fraternity recruitment, for example, by wearing a "Go Greek" t-shirt that does not endorse a specific fraternity.
8. At no time during rush shall any fraternity sponsor an event that involves the degradation or exploitation of women including, but not limited to, pornographic films, strippers, etc..
9. Sign up on bid day will be held at designated place and time at the discretion of the second vice-president. Rush chairs and presidents will be allowed to view their bid lists at any point in time through a form (electronic or paper) previously agreed upon by the VP of Recruitment and rush chairs. All others are prohibited from viewing bid lists.
10. Fraternities are responsible for making reasonable efforts to insure that anyone present at rush events, regardless of fraternity affiliation, complies with the letter and spirit of these regulations.
  - 10.1. A complaint may also be filed with the Pan-Hellenic Council and/or sorority in the event of a women violating rush regulations (attending an event while intoxicated, rushing on behalf of a fraternity, etc.), if applicable.
11. Any procedures not requiring Council approval and not fundamentally altering the timing or nature of rush will be left to the discretion of the vice president of recruitment with advice of the executive council.

12. Those respective fraternities who do not participate in rush (ΚΑΨ) are exempt from the rush regulations outlined in this Appendix and shall adhere to the membership recruitment policies set by their respective national headquarters.
13. Scholarships given to non-members of any fraternity are not to be contingent upon membership within that organization. A fraternity cannot give a bid to an individual within 30 days before or after the individual receives a scholarship. IFC must be notified of all scholarships prior to award. Violations will be handled in accordance with the provisions of Article XVIII.
14. Bids cannot to be given out prior to 12:00 a.m., one day prior to signing day. The rush chair of each fraternity will be responsible for submitting a complete list of bids given out to the Vice President of Recruitment. This list must be submitted by 12 AM the morning of the day bids will be signed.
15. No fraternity shall be allowed to place members at or around the area designated for the bid signing table. Fraternity members are prohibited from standing around the building or hallway in which bids are to be signed or walking with rushees to sign their bid.
16. Members of the executive council may attend individual fraternity's rush events during formal rush, unannounced and without warning.
  - 16.1 Two or more executive council members will attend events, executive council members will not attend individually.
  - 16.2 Fraternities will notify the vice president of recruitment at least two hours in advance of any event which was not included on the schedule posted at the beginning of rush or which is held at a different time or place than so advertised.
  - 16.3 Executive council members will seek to visit at least one rush event of every member fraternity and may visit more than one event, or the same event at more than one time.
  - 16.4 Upon arrival at an event, executive council members will introduce themselves to the first member they encounter and may ask to speak to the rush chair.
    - 16.4.1 They may tour any area associated with the rush event, including any area where rushees are or will be located.
    - 16.4.2 They may stay for the duration of an event, but will not interfere with the event unless there is a violation of IFC constitution or the University Student Conduct Code.
17. Any violation of the above regulations may result in referral to the Interfraternity Council Judicial Board.

#### Appendix IV: Leadership Conference Policy

All officers may attend an appropriate conference (e.g. Undergraduate Interfraternity Institute [UIFI] sponsored by the North American Interfraternity Council, or Mid-America Greek Council Association [MGCA]) once per year with IFC funding if approved in the budget. The approved funding may also be used for such conference attendance by an intern in the Greek Life office or similar IFC assistant to the Director of Greek Affairs.

#### Appendix V: Criteria for the Donation of Council Funds

Interfraternity Council funds may be expended in support of philanthropies if approved in accordance with Appendix VI, Section 3. Such funds will normally be given directly to charitable organizations as a gift from the IFC. Funds may be loaned to member fraternities in support of philanthropic activities or events, with an agreement regarding repayment from the potential earnings of the activity or event. Funds may be donated to member fraternities in

support of philanthropic activities or events without expectation of payment in cases where IFC is a co-sponsor and the donation is expected to either significantly enhance the financial success of the event, or to create goodwill for the Greek community.

## Appendix VI: Council Funds

1. The Interfraternity Council will maintain its funds in a bank checking account.
2. The account will bear the names of the president, the internal operator, and the advisor.
3. Funds may be expended in accordance with the approved budget. The executive council may approve expenditures for items not in the budget that do not exceed \$50.00 per item or a total of \$300.00 per semester. Expenditures in excess of executive council authority and not in the approved budget must be approved by a majority vote of the general council.
4. At the first executive meeting of each month, and with at least three other members of the Executive Council present, the internal operator will report all debits and credits from the account. The internal operator also will outline the next month's expected revenues and expenditures and update the Executive Council as necessary about the current cash-flow situation.
5. The president and the IFC advisor will regularly review the monthly bank statements. The president and advisor will verify that all debits and credits from the bank statement are consistent with the internal operator's reports.